



**JOB TITLE:** Copy Editor - Casual

**BUSINESS UNIT:** Metroland West, Editorial - Hamilton Spectator, 44 Frid Street, Hamilton, Ontario L8P 4M3

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The Metroland Copy Editing Centre has an opening for a short-contract Copy Editor on the print and online production desk. This temporary position is covered under the terms of the collective agreement. The successful candidate will work a variety of shifts, including evenings and weekends.

**KEY ACCOUNTABILITIES**

- Ability to deal with a variety of content subjects and areas
- Be able to write, rewrite and edit stories
- Use copy editing skills to enhance quality output in print and online
- Have a basic understanding of libel and defamation
- Expectations for online responsibilities include writing of SEO headlines, as well as the selection and editing of web stories. Uploading photos, video, photo galleries and other multimedia are also part of the job

**WHAT WE'RE LOOKING FOR**

- Degree or Diploma in Journalism or in related field
- The successful candidate will handle content on a variety of platforms and publications
- Someone who has a passion for words, strong rewriting abilities and news instincts
- Passion for content, new media and technology
- Knows CP style and is a stickler for grammar, sentence structure, spelling and punctuation
- Familiarity with NewsGate is essential
- Print and online production is deadline driven and the successful candidate must be able to work quickly and decisively

Metroland is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Metroland will endeavour to provide accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to a disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

If this sounds like a fit for you, please apply by **April 15, 2018**

**Internal Candidates** apply to our internal posting portal on *MyMetNet* under *My Career*

**External Candidates** please apply to our external posting portal: <https://careers-metroland.icims.com>

Thank you for your interest. Only those candidates selected for an interview will be contacted.